

**To:** Freed, Chris[Freed.Chris@epa.gov]  
**From:** Kimberly Bockman  
**Sent:** Wed 8/12/2015 1:02:39 AM  
**Subject:** Re: REOC Travel Request

perfect - then you should be in good shape for this trip! It's difficult to get ahead of these things because by nature they are not planned but I think we may have the process down.

On Tue, Aug 11, 2015 at 3:26 PM, Freed, Chris <Freed.Chris@epa.gov> wrote:

Never booked a flight. I figured I would be asked to stay longer. The additional costs would be per diem charges for lodging and food. I'm riding back with EPA

Chris Freed

Contractor, IT Support Engineer

Dakota Consulting, Inc

EPA Region 8 EOC

Direct (303) 312-7270

Cell: (720) 284-4342

**From:** Kimberly Bockman [mailto:kimberly.bockman@dakota-consulting.com]  
**Sent:** Tuesday, August 11, 2015 3:23 PM  
**To:** Freed, Chris  
**Subject:** Re: REOC Travel Request

Can you estimate the additional expense for the extra days? what about changing your flight?

On Tue, Aug 11, 2015 at 2:54 PM, Freed, Chris <Freed.Chris@epa.gov> wrote:

The only change is that it has been requested I stay until Friday. Let me know if there is an issue with this.

Chris Freed

Contractor, IT Support Engineer

Dakota Consulting, Inc

EPA Region 8 EOC

Direct (303) 312-7270

Cell: (720) 284-4342

**From:** Byron, Joseph

**Sent:** Tuesday, August 11, 2015 1:48 PM

**To:** Kimberly Bockman

**Cc:** Houston, Maria; Freed, Chris; Ostrander, David; Williams, Laura

**Subject:** RE: REOC Travel Request

To be clear, No more travel for Dakota until funds are added.

**From:** Kimberly Bockman [<mailto:kimberly.bockman@dakota-consulting.com>]

**Sent:** Tuesday, August 11, 2015 9:36 AM

**To:** Houston, Maria

**Cc:** Byron, Joseph; Jacira Johnson; Michelle Nibbe

**Subject:** Re: REOC Travel Request

Hi Maria.

There is \$1,488.70 remaining of the \$2000 so unless something changes that should be enough.

Sent from my iPhone

On Aug 10, 2015, at 1:28 PM, Houston, Maria <[Houston.Maria@epa.gov](mailto:Houston.Maria@epa.gov)> wrote:

Kimberly – I have attached the applicable language of that CLIN for your information. \$2000 was put on this CLIN at the time of award. If it is anticipated that Chris's travel costs will exceed that amount, then the COR needs to add funding ASAP. Please note the documentation requirements for invoicing under

this CLIN.

Joe – anticipated bump up in funding? Needs to precede the actual use.

Thanks!

**Cheers,**

**Maria**

K. Maria Houston

Contracting Officer, Acquisition Mgmt Unit

USEPA, Region 8, Denver, CO 80202

PH: 303-312-7022

**From:** Kimberly Bockman [<mailto:kimberly.bockman@dakota-consulting.com>]

**Sent:** Monday, August 10, 2015 1:16 PM

**To:** Houston, Maria

**Cc:** Byron, Joseph; Jacira Johnson; Michelle Nibbe

**Subject:** REOC Travel Request

Hello Maria

This weekend Chris Freed informed me that he has been requested to travel in support of an REOC activity in Durango, CO. He has filled out the attached form with signature from the team manager. My contracts person informs me that there is no ODC on the contract but there is a provision for travel to be paid by the REOC in the event it becomes necessary.

What do you need from Dakota and/or the COR to ensure funding is available for this travel (as always with REOC, there is never time to prepare for this sort of thing).

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Kimberly A. Bockman, PMP, ITIL  
Dakota West Manager  
Dakota Consulting, Inc.  
1110 Bonifant St., Suite 310  
Silver Spring, MD 20910  
Cell: 303.898.0879  
Website: [www.Dakota-Consulting.com](http://www.Dakota-Consulting.com)

<Travel CLIN language.pdf>

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Silver Spring, MD 20910  
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Website: [www.Dakota-Consulting.com](http://www.Dakota-Consulting.com)